Heyford Park Parish Council
Minutes of the Extraordinary remote meeting of the Parish Council held on Wednesday 25th Nov 2020 at 7pm

Present: Cllrs Steve Cook (Chairman), Alan Harris (Vice Chairman) Tim Coggins and Brian Moss.
Also in attendance: The Community First Oxfordshire officer based at Heyford Park and the Leader of the local area scouts' groups.

105/20	**Apologies for Absence:** None – all Cllrs were present.
106/20	**Declarations of Interests, Dispensations or use of Delegated Powers:** There were no disclosable pecuniary interests, dispensations, or the use of delegated powers to note. However, for the sake of transparency, the Chairman noted a general interest in the s137 grant that was being considered at the meeting, as he is the Treasurer of the Heyford & Bicester Veterans Association.
107/20	**Budget for 2021-22:** The Clerk/RFO had previously circulated a table that comprised the budget review as at the end of November, and a proposed draft budget for 2021-22. This was discussed during the meeting. i. **Budget for 2021-22:** The budget for 2021-22 was discussed. It was noted that the exact amount of s137 free resource money available to the Parish Council was an estimate at present. The s137 allowance for 2021-22 had not yet been confirmed by NALC, and the number of electors had yet to be confirmed by Cherwell District Council (CDC). If necessary, the amount can be reviewed during the 2021-22 budget review meeting when the information has been confirmed, and the budget amended if required. ii. **Precept for 2020-21:** The Parish Council discussed the precept for 2021-22. Following discussions it was agreed to maintain the current total amount of precept to be requested from CDC. The occupancy rate of houses at Heyford Park was thought to have increased during 2020-21, and so this should result in a slight reduction in the precept per household this year. Cllr Harris proposed, Cllr Moss seconded the motion and the Council **RESOLVED** (unanimously) that the budget and precept request for 2021-22 were approved. **Action:** The Clerk/RFO will circulate information about the current number of electors and the s137 amount per elector for 2021-22, when this information has been received.
108/20	**Ear Marked Reserve for the Cemetery:** The funding of a future cemetery was discussed. The Chairman proposed, Cllr Coggins seconded the motion and the Parish Council **RESOLVED** (unanimous) that the Clerk/RFO should establish an ear marked reserve, within the alpha accounts package, for funding towards a future cemetery (a priority requirement for the parish).
109/20	**S137 Application:** The Council received and considered a s137 grant application for £2,000 towards the Food Larder from the Heyford & Bicester Veterans Association. The Chairman had previously declared a general interest in this matter and said that if there was a vote on the grant that evening, he would not vote upon this matter. The Officer from Community First Oxfordshire confirmed that the grant would be for the Food Larder and explained how it would be administered. Discussion followed, during which concerns were raised about OCC's and CDC's response to help families currently needing help. S137 expenditure should be commensurate to the number of residents who would benefit from the grant, and this was currently unclear. It was therefore agreed that further information was required about the number of Heyford Park families who were currently using the Food Larder and therefore might benefit from the proposed grant. The applicant will be asked to provide this information in order that the application can be bought forward and considered at the December Parish Council meeting.
110/20	**Items to be noted by Cllrs:** **Scouting at Heyford Park:** The leader of the areas local scouts' groups was at the meeting, and so discussion followed about the involvement of the scouts in Parish Council initiatives that would take place after the current Covid restrictions end. Two initiatives were discussed at this meeting. The first was that the scouts might have a small stall at the new monthly markets as this might attract new members. The second was the scouts having a stall at the community

	event which the PC will run after the pandemic. The aim of this event will be for people to meet their neighbours as well as representatives from local interest groups active at Heyford Park. Cllr Coggins is the Cllr liaison with the scouts.
111/20	**Date of next remote meetings:** There will be a meeting of the Parish Council on Wednesday 2nd December 2020.

The meeting closed at 8.54pm.