Heyford Park Parish Council

Minutes of the extraordinary meeting of the Parish Council held in the Community Centre on Wednesday 23rd March 2022 at 6.30pm (started at 6.35pm)

Present: Cllrs Steve Cook (Chair) Alan Harris (Vice Chair), Brian Moss, Dave Riley, and Kate Henderson.
Not Present: Cllr Grant Lucas.
Also in attendance: The Parish Clerk, District and County Cllr Corkin and three members of the public.

107/21	**Apologies for Absence Received and Approved:** There were no apologies received from Cllrs.
108/21	**Declarations of Interest, dispensations, or use of delegated powers:** None.
109/21	**Budget for the Queens Platinum Jubilee Event 2022:** The PC had discussed the event budget with Dorchester Living. The following points were noted: - Cllr Cook proposed, Cllr Harris seconded the motion and the Council **RESOLVED** (unanimous) to approve a maximum budget of £10k for this event, which will be split 50/50 between the Parish Council and Dorchester Living. - S137 money will be used to pay for the Parish Councils contributions - Dorchester Living has contributed the £5k towards the total event budget that was agreed. - The Parish Council has already placed the order for the Jubilee Medals. - Some payments associated with the event would be approved at this meeting. - Some quotes are still to be received and costs to be confirmed.
110/21	**Payments:** Cllr Harris proposed, Cllr Henderson seconded the motion and the Council **RESOLVED** (unanimous) approved the following expenditure: UK Ambulance Transport – 3 medics for 12 hours – a budget of £834.00 was approved. Mad Hatters Fancy Dress – horse costume hire – a s137 payment of £241 was approved. MJ Rule – Deposit for the carousel – a s137 payment of £225 was approved. Oxfordshire Play Association – smoothie bike hire - a budget of £150 was approved including supplies and delivery. Fortis Hire Ltd – portaloo hire – a s137 payment of £1,094.40 was approved. The PC Zoom account was discussed. The Council agreed to cancel the zoom account as the Parish Council is now meeting in public.
	Dates of next meetings: The next meeting of the Parish Council is scheduled to be held on Wednesday 06th April 2022 in the Community Centre at 7.15pm. All meetings are subject to the prevailing pandemic situation.

The meeting closed at 6.50pm.

Signed: Date:

Appendix 1

Payments over £500

	£
None	0.00

Action Check List

Minute Ref	Action	Actioner	Action Status
134/20	(i) Flooding. 1. A PC local emergency plan will be produced. 2. The PC's emergency planning will be reported at the next meeting with Dorchester Living.	Emergency Planning WG Chair	Ongoing Ongoing
153/20	Financial Matters (iv) PC Zoom account to be set up	Clerk	Ongoing
55/21	Emergency Plan – missing information to be sent to Cllr Riley.	Clerk and Cllrs	Ongoing
57/21	Bungalows – information to be sought to try to clarify whether residents will be able to get mortgages if they wish to buy their refurbished homes.	Simon Fry DL	Completed – residents advised to ask mortgage providers.
95/21	Signage at Soden Road and Larsen Road. Dorchester Living will be asked to improve the road signage.	Clerk	Completed
96/21	Implementation of the 20mph speed limit at Heyford Park. Dorchester Living will be asked for a progress update and copy this to Cllr Corkin.	Clerk	Completed
97/21	Bungalows Update. An email will be sent to an officer at CDC to follow-up on the request to borrow heat surveying equipment.	Clerk	Completed